

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Lesa I. Butera, President  
Mrs. Michelle M. Davis, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mr. Christopher W. Heinly  
Mrs. Karen R. McAvoy, Asst. Board Secretary  
Scott C. Painter, Esq.  
Mrs. Jennafer K. Reilly  
Mrs. Sandra A. Reese  
Mrs. Anne P. Seltzer

### Non Members

Mr. Mark Boyer, Board Secretary  
Mr. Matthew S. Stem, Assistant Superintendent

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Tuesday, October 14, 2014 – 6:00 P.M.  
Community Board Room

- I. **Call to Order –Mrs. Lesa I. Butera, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Butera**
- III. **Announcement of Recording by the Public – Mrs. Butera**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
  - Technology Committee Meeting – October 22, 2014, 12:00 p.m.
  - School Board Business Meeting – October 27, 2014, 6:00 p.m.
  - Curriculum Committee Meeting – November 3, 2014, 12:00 p.m.
  - Finance/Facilities Committee Meeting – November 5, 2014, 11:00 a.m.
  - Personnel/Policy Committee Meeting – November 6, 2014, 12:00 p.m.
  - School Board Business Meeting with Committee Reports – November 10, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Recognition – Mrs. Vicente**
  - A. Digital Citizenship Presenters

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**VII. Committee Reports**

- A. Finance – Mr. Portner
- B. Facilities – Mrs. McAvoy
- C. Curriculum – Mrs. Davis
- D. Technology – Mr. Portner
- E. Personnel – Mrs. Davis
- F. Policy – Mrs. Seltzer
- G. Ad Hoc
  - Development Advisory – Mrs. Reilly
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mrs. Reese
- K. Wyomissing Area Education Foundation – Mrs. Butera

**VIII. Public Comment – Mrs. Butera**

*Speakers are requested to identify themselves by name and address.*

**IX. Superintendent's Report – Mrs. Vicente**

**A. Curriculum and Technology – no items**

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities item:

1. Approve agreement with BCIU for Title I services to eligible students from Wyomissing Area School District not attending public school in the amount of \$4,722.02.

**The following Finance and Facilities items are for discussion:**

2. Approve end-of-year budget transfers for 2013-14 in the amount of \$\_\_\_\_\_.
3. Approve exonerations from per capita tax in accordance with Policy No. 605.
4. Approve Resolution 10-27-14-01 approving the Plan of Merger between the Berks County Tax Collection Committee and Berks EIT Bureau.
5. Approve 2014-15 Facilities Use Agreement with YMCA of Reading and Berks County for use of the pool for athletic practices and events in the amount of \$6,000.  
*Background information: This is a renewal of last year's agreement. There are no changes in terms or cost.*
6. Approve Healthcare Staffing Agreement with Medical Staffing Network at a rate not to exceed \$41 per hour for per diem health professionals.  
*Background information: In the event that nurses from our District substitute list are not available, qualified healthcare professionals will be provided to substitute*

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*for the District's nursing staff. Rates vary depending on professional license and type of day worked.*

7. Approve 2014-15 special education enrollment agreement with Wilson School District for one secondary student in the amount of \$45,667.71.
8. Approve natural gas bid awarded through the Berks County Intermediate Unit to UGI Energy Service and Direct Energy for the 2015-16 year.

### C. Personnel and Policy

#### **MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-10:

#### 1. REQUEST APPROVAL OF THE FOLLOWING ADDITIONAL POSITIONS

##### a. Professional Staff

- 1) **Special Education Teacher**, West Reading Elementary Center  
*Background information: This additional full-time teacher is necessitated by student need and will be responsible for itinerant learning support at WREC. Responsibilities will also include the provision of Assistive Technology support to special education students District-wide.*
- 2) **.25 Teacher-Reading**, Wyomissing Hills Elementary Center  
*Background information: This additional teacher is based upon student need and will be essential in providing remediation to students, collecting data, and monitoring student progress.*

##### b. Support Staff

- 1) **(2) Information Technology Interns**, District-wide  
*Background information: A need for additional IT support has been identified based upon new District-wide IT initiatives inclusive of the ongoing technical support required for the 1:1 tablets distributed at the Jr./Sr. High School. Each intern position will be allotted a maximum of 1,200 hours per fiscal year.*

#### 2. RESIGNATIONS

##### a. Support Staff

- 1) **Kathryn Kready**, Food Service Worker, WREC, resignation, effective October 21, 2014.

#### 3. LEAVE OF ABSENCE

##### a. Administrative Staff

- 1) **Julia Vicente**, Superintendent, Family Medical Leave, effective October 22, 2014, with a return to work date on or about December 2, 2014.

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b. Professional Staff

- 1) **Kristin McLaughlin**, Itinerant Learning Support Teacher, JSHS, Family Medical Leave on or about February 26, 2015 until on or about May 21, 2015.

c. Support Staff

- 1) **Gloria Claudio**, Custodian, JSHS, end intermittent Family Medical Leave effective September 30, 2014.
- 2) **Robert Sanders**, Crossing Guard, WREC, unpaid Leave of Absence, effective September 26, 2014 to October 24, 2014 with a return to work date of October 27, 2014.
- 3) **Holly Miller**, Special Education Aide, JSHS, unpaid Leave of Absence, effective March 4, 5, 6, 2015, with a return to work date of March 9, 2015.
- 4) **Lori Scargle**, Classroom Aide, WHEC, unpaid Leave of Absence, effective October 24, 27, 28, 2014, with a return to work date of October 29, 2014.

4. TRANSFERS

a. Professional Staff

- 1) **Lauren Darr**, Special Education Teacher, WHEC, transfer to JSHS, effective August 19, 2014.  
*Background information: Ms. Darr was approved at the August 11, 2014, Board Meeting for a transfer to the Wyomissing Hills Elementary Center. Due to internal staff changes and student need, this transfer did not occur. Ms. Darr will remain at the Jr./Sr. High School for the 2014-15 school year.*

5. APPOINTMENTS

a. Supplemental Staff

- 1) **Bridgette Kozuch**, Teacher, WREC, Homework Club Advisor at a stipend of \$958.
- 2) **Elisha Gaylor**, Junior High Wrestling-Assistant Coach, at a stipend of \$1,188 for the Winter Sports Season of the 2014-15 school year.
- 3) **Michael Mitchell, Jr.**, Varsity Girls Basketball-Head Coach, at a stipend of \$4,274 for the Winter Sports Season of the 2014-15 school year pending receipt of employment requirements.

6. WAGE CHANGE

a. Administrative Staff

- 1) **Mark Boyer**, Business Administrator, wage increase from \$85,000/annually to \$88,000/annually effective October 7, 2014, prorated.  
*Background information: This \$3,000 increase is in accordance with Mr. Boyer's contract.*

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**7. TEACHER MENTOR**

Request approval of the following Teacher Mentor:

<u><b>Mentor Teacher</b></u>	<u><b>Inductee</b></u>	<u><b>Assignment</b></u>	<u><b>Stipend</b></u>
Dawn Main	Marcia Hartzler	Music Teacher-Strings	\$500

**8. 2014-15 WINTER ATHLETICS**

Request approval of the 2014-15 Winter Athletic Coaching Staff and Stipends per the attachment.

**9. SUBSTITUTES**

a. Professional Staff

- 1) **Sara Sculley**, Teacher (Delete)
- 2) **Christine Bitting**, Nurse (Delete)
- 3) **Katelyn Bucciaglia**, Teacher (Delete)

b. Support Staff

- 1) **Kristie Brunner** – Secretarial/Clerical (Addition)

**10. VOLUNTEERS**

**The following Personnel and Policy items are for discussion:**

**11. POLICIES**

First reading of the following policies:

- |     |   |
|-----|---|
| 112 | Guidance Counseling   |
| 333 | Professional Growth Requirements – Administrative Employees |
| 433 | Professional Growth Requirements – Professional Employees   |

**X. Old Business – Mrs. Butera**

**XI. New Business – Mrs. Butera**

**XII. Updates from Organizations**

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

**XIII. Adjournment – Mrs. Butera**